



Nebraska Medical Association

Advocating for Physicians and the
Health of all Nebraskans

CME SELF STUDY REPORT FORM

Provider Name _____

Survey Date _____

Reviewer(s) _____

Provider Size ☐ Small <39 ☐ Medium 40-100 ☐ Large 101-250 ☐ Extra-Large >250

Decision ☐ Accreditation with Commendation ☐ Accreditation ☐ Provisional ☐ Probation ☐ Non-Accreditation

Progress Report?

Progress Reports are required for any Noncompliance finding for Criteria 1-13. Progress reports are optional for a Noncompliance finding for a Policy. ☐ Yes ☐ No

CORE CRITERIA

Mission (Criterion 1)

The provider has a CME mission statement that includes expected results articulated in terms of changes in competence, performance, or patient outcomes that will be the result of the program. ☐ Yes ☐ No

Comments:

Educational Needs (Criterion 2)

The provider incorporates into CME activities the educational needs (knowledge, competence, or performance) that underlie the professional practice gaps of their own learners. ☐ Yes ☐ No

Comments:

Designed to Change (Criterion 3)

The provider generates activities/educational interventions that are designed to change competence, performance, or patient outcomes as described in its mission statement. ☐ Yes ☐ No

Comments:

Appropriate Formats (Criterion 5)

The provider chooses educational formats for activities/interventions that are appropriate for the setting, objectives, and desired results of the activity. ☐ Yes ☐ No

Comments:

Competencies (Criterion 6)

The provider develops activities/educational interventions in the context of desirable physician attributes (competencies). ☐ Yes ☐ No

Comments:

Analyzes Change (Criterion 11)

The provider analyzes changes in learners (competence, performance, or patient outcomes) achieved as a result of the overall program's activities/educational interventions. ☐ Yes ☐ No

Comments:

Program Analysis (Criterion 12)

The provider gathers data or information and conducts a program-based analysis on the degree to which the CME mission of the provider has been met through the conduct of CME activities/educational interventions. ☐ Yes ☐ No

Comments:

Program Improvements (Criterion 13)

The provider identifies, plans and implements the needed or desired changes in the overall program (eg, planners, teachers, infrastructure, methods, resources, facilities, interventions) that are required to improve on ability to meet the CME mission. ☐ Yes ☐ No

Comments:

STANDARDS FOR INTEGRITY AND INDEPENDENCE

Ensure Content is Valid (Standard 1)

Accredited providers are responsible for ensuring that their education is fair and balanced and that any clinical content presented supports safe, effective patient care. ☐ Yes ☐ No

Comments:

Prevent Commercial Bias and Marketing in Accredited Continuing Education (Standard 2)

Accredited continuing education must protect learners from commercial bias and marketing. ☐ Yes ☐ No

Comments:

Identify, Mitigate, and Disclose Relevant Financial Relationships (Standard 3)

Accredited providers must take the following steps when developing accredited continuing education:

- | | | |
|---|------------------------------|-----------------------------|
| 1. Collect information. | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 2. Exclude owners or employees of ineligible companies. | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 3. Identify relevant financial relationships. | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 4. Mitigate relevant financial relationships. | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 5. Disclose all relevant financial relationships to learners. | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

Comments:

Manage Commercial Support Appropriately (Standard 4)

Accredited providers that choose to accept commercial support (defined as financial or in-kind support from ineligible companies) are responsible for ensuring that the education remains independent of the ineligible company and that the support does not result in commercial bias or commercial influence in the education. The support does not establish a financial relationship between the ineligible company and planners, faculty, and others in control of content of the education.

1. Decision-making and disbursement: The accredited provider must make all decisions regarding the receipt and disbursement of the commercial support. ☐ Yes ☐ No
2. Agreement: The terms, conditions, and purposes of the commercial support must be documented in an agreement between the ineligible company and the accredited provider. The agreement must be executed prior to the start of the accredited education. An accredited provider can sign onto an existing agreement between an accredited provider and a commercial supporter by indicating its acceptance of the terms, conditions, and amount of commercial support it will receive. ☐ Yes ☐ No
3. Accountability: The accredited provider must keep a record of the amount or kind of commercial support received and how it was used, and must produce that accounting, upon request, by the accrediting body or by the ineligible company that provided the commercial support. ☐ Yes ☐ No
4. Disclosure to learners: The accredited provider must disclose to the learners the name(s) of the ineligible company(ies) that gave the commercial support, and the nature of the support if it was in-kind, prior to the learners engaging in the education. Disclosure must not include the ineligible companies' corporate or product logos, trade names, or product group messages. ☐ Yes ☐ No

Comments:

Manage Ancillary Activities Offered in Conjunction with Accredited Continuing Education (Standard 5)

Education is separate from marketing by ineligible companies - including advertising, sales, exhibits, and promotion - and from nonaccredited education offered in conjunction with accredited continuing education. ☐ Yes ☐ No

Comments:

POLICIES

Physician Participation Policy

The provider has a mechanism in place to record and, when authorized, verify participation of participating physicians for six years after the date of the activity. ☐ Yes ☐ No

Comments:

Records Retention Policy

The provider was able to produce for the NMA's review records/files from CME activities held during its current accreditation term. ☐ Yes ☐ No

Comments:

Accreditation Statement Policy

The provider used the appropriate accreditation statement.

☐ Yes ☐ No

Comments:

ACCREDITATION WITH COMMENDATION

Engages Teams (Criterion 23)

Members of interprofessional teams are engaged in the planning and delivery of interprofessional continuing education (IPCE).

☐ Yes ☐ No ☐ NA

Comments:

Engages Patients/Public (Criterion 24)

Patient/public representatives are engaged in the planning and delivery of CME.

☐ Yes ☐ No ☐ NA

Comments:

Advances Data Use (Criterion 26)

The provider advances the use of health and practice data for healthcare improvement.

☐ Yes ☐ No ☐ NA

Comments:

Addresses Population Health (Criterion 27)

The provider addresses factors beyond clinical care that affect the health of populations.

☐ Yes ☐ No ☐ NA

Comments:

Collaborates Effectively (Criterion 28)

The provider collaborates with other organizations to more effectively address population health issues.

☐ Yes ☐ No ☐ NA

Comments:

Supports CPD for CME Team (Criterion 34)

The provider supports the continuous professional development of its CME team.

☐ Yes ☐ No ☐ NA

Comments:

Improves Healthcare Quality (Criterion 37)

The provider demonstrates healthcare quality improvement.

☐ Yes ☐ No ☐ NA

Comments:

Improves Patient/Community Health (Criterion 38)

The provider demonstrates the impact of the CME program on patients or their communities.

☐ Yes ☐ No ☐ NA

Comments: